



POLICE • COMMUNITY PARTNERSHIPS

Tuesday, August 4, 2015

6:00 pm – 8:00 pm

National Night Out Planning Guide

City of Prairie View, Texas

A Collaboration between the Community,
Police & Fire Departments

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2015 National Night Out Events Set for August 4th

The City of Prairie View, Texas is proud to announce that this year it will be participating in National Night Out. The National Night Out (NNO) events are scheduled for Tuesday, August 4, 2015, 6pm – 8pm. All citizens are encouraged to participate by hosting a NNO event/activity designed to promote neighborhood alliances that strengthen our communities and preserve the quality of life in our city.

National Night Out is designed to:

- Heighten crime and drug prevention awareness
- Generate support and participation in crime efforts
- Strengthen neighborhood spirit and police community relations
- Let criminals know that neighborhoods are organized and fighting back

During the event, residents in neighborhoods throughout Prairie View and across the nation are asked to turn on their porch lights, lock their doors and spend the evening outside with their neighbors, police officers, firefighters and EMS paramedics. Events and activities including, but not limited to, block parties, cookouts, parades, visits from emergency personnel, neighborhood walks, exhibits, youth events, safety demonstrations and seminars will all occur simultaneously throughout the city and nationwide.

You can join the National Night Out event by:

- Getting all of your neighbors to turn on their porch lights
- Organizing a block party or some type of neighborhood event
- Filling out and returning the National Night Out Neighborhood Registration Form to the PV City Hall

Once you complete a Registration Form, you will be notified via phone, mail or email about where to pick up your National Night Out bag. The bag will contain crime prevention information, posters, party invitations and items for use at your event/activity.

If you can't host an event, plan to find one in your area and attend it. Through NNO, we can strengthen our communities by helping educate our families, friends, and neighbors on crime prevention and the benefit of getting to know the people who live around you. This is a great opportunity for you to get together and have all residents meet each other—all in the name of preventing crime!

Remember to mark your calendar for National Night Out and plan to attend an event.

If you have any questions, please visit the National Night Out website at www.praireviewtexas.gov.

What is National Night Out?

National Night Out began in 1984 in an effort to promote involvement in crime prevention activities, police-community partnerships, neighborhood camaraderie, and to send a message to criminals letting them know that neighborhoods are organized and are fighting against crime. It is sponsored by the National Association of Town Watch (NATW), which is a non profit organization dedicated to the development and promotion of various crime prevention programs including neighborhood watch groups, law enforcement agencies, state and regional crime prevention associations and businesses, individuals and civic groups devoted to safer communities. NATW's National Night Out program is scheduled annually, on the first Tuesday of August or October.

Help us send a message about the importance of neighborhood unity and police-community relationships, by joining us in "A Night in the Neighborhood."

For more information about National Night Out, please visit www.natw.org.

National Night Out is Designed to:

- ★ Create positive relationships between you, your community and the police department
- ★ Generate support for local crime-preventing efforts
- ★ Send a message that neighborhoods are organized and fighting back
- ★ Have a good time while doing all of the above!

National Night Out Activity Ideas

Simple refreshments

- Bring your favorite snack
- Coffee, tea, and dessert
- Cookie exchange
- Fruit and cheese plates
- Hot dogs and brats
- Ice cream cones/make your own sundaes
- Lemonade and cookies
- Mini-donut stand
- Popcorn
- Potluck
- Pretzels and pop
- Root beer floats
- Watermelon

Group conversations/mixers

- “Neighbor of the year” award
- Block e-mail list
- Block history stories
- Find block leader volunteers
- Have an ice breaker
- Interview politicians running for office
- Neighbor trivia game w/prizes for right answers
- Photos from past block parties and activities
- Share ideas and accomplishments on the block
- Skill swap
- Talk about area crime concerns and keeping an eye on each other’s houses
- Update block list for people and pets

- Update block contact list
- Welcome new residents

Activities for youth

- Bicycle parade/rodeo
- Chalk art
- Coloring/maze sheet
- Dime/penny guess
- Duck pond
- Face painting
- Games
- Kiddie jump (“moon walk”)
- Make a banner or mural
- Piñata
- Riding bikes in streets
- Scavenger hunt
- Skits
- Talent show

All-ages activities

- Book exchange
- Book swap
- Build a milk carton boat for Aquatennial
- Cake walk
- Celebrate birthdays, anniversaries, graduations, etc.
- Dance
- Lawn mower beauty contest w/parade
- Ring toss contest
- Live music
- Movies
- Organize a book club
- Paint an old car with water colors
- Parade

- Plant exchange
- Prizes
- Races: minnow; cotton ball on a spoon
- Recognize kids’ accomplishments
- Scavenger hunt
- Sing-along/karaoke
- Soccer
- Storytelling (truth or fiction)
- Street dance
- Talent show
- Tour the gardens on the block
- Volleyball
- Water balloon fights
- Water balloon toss contest
- Welcome new neighbors
- White elephant exchange

Contribute to your community

- Beautify a common area
- Collect for a food shelf
- Cover graffiti
- Nominate a block club or an individual for a crime prevention award
- Plan a fall clean-up or bulb planting
- Presentation by an arborist (Dutch elm disease, etc.)
- Sign all ages up for library cards
- Use e-mail to communicate more with your block club
- Voter registration drive
- Community impact statements or petitions

Getting Started

- 1) **City Coordinator (s) should register the City with the State with the intent to participate in National Night Out at <http://natw.org/>.**
- 2) **Find out if there is enough interest in your neighborhood/community.** Find out if there is enough interest among your neighbors. You could go door-to-door, speak at community meetings, start a group email, announce your neighborhood Next Door site or create a Facebook page.
- 3) **Gather a few interested neighbors who can assist you with coordination in your neighborhood/community.** Find a few members of your community who would be willing to plan a neighborhood/community event. Determine and delegate tasks to include a theme, activities, location.
- 4) **Date and time is national.** Have an alternative plan in case of rain. However, National Night Out 2015 will be a rain or shine event!
- 5) **Complete the NNO Registration Form.** The form should be completed and submitted to PV City Hall.
- 6) **Start Inviting Guests!** ★ Via door-to-door, or online, give community members an invitation (see invitation on page 8). ★ Recruit volunteers to assist in your neighborhood/community block party planning.
- 7) **Conduct Follow-up Contact.** Review your Registration Form to help plan for community block party equipment, food and activities. Also, be sure to stay in touch with the members who did RSVP, and continue to encourage neighborhood/community members to attend the event.

Invite Police & Fire Personnel

Police Department

Fire Department

Reminders

- Turn your porch light on to signal that you are participating in the event
- Alcohol is not permitted
- Loud amplification of music is prohibited
- Make sure you have City permits in cases where they are required:
 - Food vendors
 - Street block off
 - Note: contact City Hall if you have questions about when a City permit is required
- To arrange trash pickup by the City, please make arrangements with City Hall at 936-857-3711
- In hot weather, please be cautious of food by making sure it is properly stored
- Be cautious of safety concerns in event activities
- The next day, subdivision/community coordinators will need to visit the website to fill out an evaluation form.

National Night Out Neighborhood Registration Form

(This form should be completed by the Neighborhood Leader, submit by Monday, April 20, 2015)

Neighborhood Leader

First Name: Last Name:

Neighborhood:

Address: Phone:

Email: Event/Activity Location:

(Please be specific)

Supplies Needed:

Please check all the supplies you will need for your event/activity.

Fliers/Invitations (see below)

Balloons

Game ideas

How to Keep a Burglar Out fliers

National Night Out yard signs

No supplies or public safety visit required. (Getting out and meeting neighbors only.)

Other supplies: _____

If you are requesting National Night Out fliers/invitations, we need the following additional information.

Contact Name:

Contact Phone#:

What to bring:

Number of fliers/invitations needed:

National Night Out Plans

Please tell us about your plans for the evening

Neighborhood Leader

Please plan to pick up your items on Thursday, July 30 between 10 am and 6pm at PV City Hall.

Questions?

Please direct any questions or issues to 281-723-5063 or email to veronica.clarice@yahoo.com.

Annual National Night Out Invitation



You're Invited
Annual National Night Out 2015
America's night out against crime!

JOIN The City of Prairie View

on

Tuesday, August 4, 2015

6:00pm – 8:00 pm

Location: _____ Subdivision

Address: _____

FREE Event!

**Turn on your porch light &
lock your door.**

**Come out and meet your
neighbors!**



Annual
National Night Out in Prairie View
Tuesday, August 4, 2015
6:00 pm—8:00 pm

**Prairie View Neighborhoods will host their NNO events:
Food, Music, Games, Resource Booths, emergency personnel, etc.**

Check the PV website at www.prairieviewtexas.gov

for more information!

**If you can't host an event, plan to find
one in your area and attend it.**



Annual National Night Out Evaluation Form

Date: Time:

- I. What are the 3 best things about your neighborhood event/activity?
- a. _____
 - b. _____
 - c. _____

- II. What 3 things would you change for next time?
- a. _____
 - b. _____
 - c. _____

- III. How would you like the neighborhood connections gained at the event/activity to be maintained during the year?
-

- IV. Are you willing to help with the planning of future neighborhood events?
Yes _____ No _____
- If yes, please fill out the following information
- Name: _____
- Phone: _____
- Email: _____

(Please return this form to PV City Hall)

Thank You for participating in the Annual National Night 2015!!