

**AGENDA**  
CITY COUNCIL SPECIAL MEETING  
**CITY OF PRAIRIE VIEW LEADERSHIP RETREAT**  
WILL BE HELD AT  
THE MORAN HOTEL CITYCENTRE  
800 SORELLA CT., HOUSTON TX 77024  
**SATURDAY, DECEMBER 19, 2020 AT 9:00 A.M. – 6:00 P.M.**  
**SUNDAY, DECEMBER 20, 2020 9:00 A.M. – 2:00 PM.**  
IN PERSON/VIDEO/TELECONFERENCE/ZOOM MEETING

IN ACCORDANCE WITH THE ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 16 2020, AND ALL UPDATES THERETO, THE CITY OF PRAIRIE VIEW CITY COUNCIL WILL CONDUCT A REGULAR MEETING AS A TELEPHONIC AND VIDEOCONFERENCE MEETING IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING FACE-TO-FACE MEETINGS (“SOCIAL DISTANCING”) TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19).

THE PUBLIC MAY PARTICIPATE IN THIS MEETING BY DIALING IN TO THE FOLLOWING TOLL-FREE NUMBER:

**1-571-317-3116**

CLICK LINK FOR VIDEOCONFERENCE PARTICIPATION:

[HTTPS://WWW.GOTOMEET.ME/CITYOFPRAIRIEVIEW/SPECIAL-CITY-COUNCIL-MEETING](https://www.gotomeet.me/cityofprairieview/special-city-council-meeting)

**MEETING ID: 879-126-861**

ANYONE FROM THE PUBLIC WISHING TO OFFER PUBLIC COMMENTS IN-PERSON, TELEPHONICALLY OR VIA VIDEO STREAM MAY DO SO BY NOTIFYING Mayor Brian Rowland AT [citysecretary@prairieviewtexas.gov](mailto:citysecretary@prairieviewtexas.gov) UP TO TWO HOURS BEFORE BEGINNING SESSION OF THE MEETING OR AS PERMITTED BY THE PRESIDING OFFICER DURING THE MEETING.

A RECORDING OF THE TELEPHONIC AND VIDEO MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH THE TEXAS PUBLIC INFORMATION ACT UPON WRITTEN REQUEST.

Notice was posted on Wednesday, December 16, 2020 and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice and Agenda was also posted on the City’s website at <http://www.prairieviewtexas.gov>

Dated this the day of December 16, 2020

By: Linda Durham  
Linda Durham/Acting City Secretary

## **PURPOSE**

To enable Prairie View City Council Members to work together to identify a collective vision for the City, shorter term priorities to achieve the vision, along with roles and operating guidelines that will enhance effectiveness among Council Members, staff and Mayor.

## **GOALS**

1. Increase the understanding and appreciation of fellow Council Members in order to enhance the ability of the Council to provide collective leadership for the City
2. Review a model that can assist the Council in providing effective governance and maximize staff efforts in achieving the Council's policy direction
3. Gain an understanding of each individual Council Member's perspectives on important leadership issues, assets, needs, and desired change initiatives for the City
4. Develop a collective council vision with desired future states that will provide clear, long term policy direction
5. Identify and agree on shorter term priorities that will achieve the vision and its desired future states
6. Clarify roles and develop a set of operating guidelines to maximize the effectiveness of working relationships among Council Members and Mayor/staff members
7. Identify specific actions to communicate the Council's vision and priorities to stakeholders and to solidify accountability through staff work planning efforts
8. Identify next steps for addressing Council's leadership work to include staff follow up with a comprehensive strategic plan

## **City of Prairie View Leadership Retreat**

The Moran Hotel CityCentre  
800 Sorella Ct, Houston, TX 77024  
December 19-20, 2020

### **AGENDA**

#### **Saturday, December 19, 2020**

8:30 a.m.	Arrival/Breakfast
9:00 a.m.	Public Comments for anyone who contacted the City under the procedures of this Agenda at least two (2) hours prior to the meeting.
9:00 to 10:15	Welcome/Overview/Council Team Building
10:15 to 10:30	Overview Local Elected Leadership Model
10:30 to 11:00	City Hall Operations
11:00 to 11:30	Linebarger Attorney at Law
11:30 to 12:00	Republic Services
12:00 to 1:00	Lunch with the Group
1:00 to 2:00	USW / Public Works – Company Information
2:00 to 3:00	Trilogy Engineering/ Public Works – Company Information
3:00 to 3:30	Development Process (USW and Trilogy Engineering)
3:30 to 5:30	Overview of Budget, Financial statements 2019-2021 (JJ Johnson)
5:30 to 6:00	Review/Prepare for Day Two
6:00 p.m.	Session Adjourns for the Day
7:00 p.m.	Dinner

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December 19-20, 2020

### **Sunday, December 20, 2020**

8:30 a.m.	Arrival/Breakfast
9:00 a.m.	Session Convenes
9:00 to 9:15	Overview the Day/Debrief Previous Day
9:15 to 10:00	Police Department (vehicles, operations, police audit, code enforcement)
10:00 to 11:00	Police Reform (City Attorney)
11:00 to 12:00	Economic 4B
12:00 to 1:00	Planning and Zoning/ Boards & Committees
1:00 to 1:30	Partnerships with organizations, PVAMU, SGA
1:30 to 2:00	Identify Goals and Action Items for Future Workshops
2:00 p.m.	Lunch with the Group/Session Adjourns

# LOCAL ELECTED LEADERSHIP MODEL

