

PRAIRIE VIEW ECONOMIC DEVELOPMENT CORPORATION

Notice of Regular Scheduled Board Meeting

Thursday, September 17, 2020; 6:00 p.m.

Victorious Church, Community Room

21131 Pine Island Road

Prairie View, Texas 77446

In accordance with an order of the Office of the Governor issued March 16, 2020, the Economic Development Corporation of the City of Prairie View will conduct a video conference and telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting will be held on Thursday, September 17, 2020 at 6:00 p.m. The public may watch this meeting live and have the opportunity to comment via audio devices at the following link:

Join Zoom Meeting

<https://zoom.us/j/99488010012?pwd=T2Q0dkp3d0dSbnpsTUxPR09UV1R2dz09>

Meeting ID: 994 8801 0012

Passcode: 714715

One tap mobile

+13462487799,,99488010012#,,,,,0#,,714715# US (Houston)

+12532158782,,99488010012#,,,,,0#,,714715# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 994 8801 0012

Passcode: 714715

Find your local number: <https://zoom.us/u/ab1cy930Mt>

The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.

1. Call to Order

2. Certification of Quorum
3. Invocation

Citizens Forum

4. At this time, citizens will be able to speak for a length of time not to exceed five minutes. Thirty minutes total has been allocated for this section. Pursuant to Section 551.042 of the Texas Open Meetings Act, any deliberation of or decisions about the subject of an inquiry not specifically listed on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Board with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the President or a Board member.

5. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of August 20, 2020
6. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of September 3, 2020
7. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of September 9, 2020

Presentations

8. Presentation, Discussion, and Possible Action regarding the status of the Director search by PACE Group and approving the Second Installment Payment and Needs Assessment (Walker/PACE)
9. Presentation, Discussion, and Possible Action on completion of deliverables from Sharita Humphrey regarding local COVID-19 Relief Grant (Lampkin)
10. Presentation, Discussion, and Possible Action regarding Priority Valve Investments (Brown)
11. Presentation, Discussion, and Possible Action regarding advertising and marketing strategies to include but are not limited to: collaboration with local videographers, newspapers and Chamber of Commerce, advertising/marketing approaches, meeting activity calendars and local business advertisements (Lampkin)

Action Items

12. Discuss, Consider, and Possible Action regarding setting a date for board training to include Open Meetings Act and requirements for projects: October 10, October 17 or October 24 (Williams/Katz)

13. Discuss, Consider, and Possible Action on the committee's progress of the Annual Report and select a committee to coordinate the details regarding the setup and activities for the Annual EDC Board Meeting scheduled for October 15, 2020 Regular Board Meeting (Brown)
14. Discuss, Consider, and Possible Action on previously denied applications for COVID19 Relief Grant Programs (Williams/Lampkin)
15. Discussion, and Possible Action on the current Request for Proposals for the Strategic/Comprehensive Plan and creating and selecting a committee to revise and amend the Request for Proposals for Strategic/Comprehensive Plan for the City of Prairie View (Brown)
16. Discuss, Consider, and Possible Action authorizing the expenditure of funds for the purchase of shirts for the EDC Board (Williams)
17. Discuss, Consider, and Possible Action regarding the progress from Director Lampkin on the training program and possible extension of contract based on performance and need (Brown)
18. Discuss, Consider, and Possible Action creating administration procedures for EDC contracts including review, completion of work and prompt payment (Brown)
19. Discuss, Consider, and Possible Action authorizing the expenditure of funds for the purchase of an Advertising TV Monitor to be placed at the newly built Shell Station (Brown/Charleston)
20. Discuss, Consider, and Possible Action on the status of the Intern Position and direction and plans for replacement (Williams)
21. Discuss, Consider, and Possible Action on the contract for Administrative Assistant position (Williams)
22. Discuss, Consider, and Possible Action appointing a committee to review and recommend grant awards (Brown)
23. Discuss, Consider, and Possible Action engaging a consultant to coordinate and update the Prairie View EDC information on the City website (Walker/Brown)
24. Discuss, Consider, and Possible Action to seek services to develop, launch and maintain a Prairie View Economic Development Corporation professional website and authorizing the expenditure of funds associated therewith (Lampkin)

Board/Staff Reports

25. Pursuant to Texas Government Code Section 551.0415, the Board of Directors, without having provided notice, may make reports about items of community interest if no action

is taken and possible action is not discussed regarding the information provided in the report. "Items of community interest" include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee, or other citizen, except that discussions regarding a change in the status of a person's public office or public employment is not an honorary or salutatory recognition for purposes of the PVEDC; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the PVEDC that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the PVEDC; and, (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda

Items for Future Agendas

26. Any items the directors wish to have placed on the following regular agenda or request for a special meeting

ADJOURN

Executive Session: The Prairie View Economic Development Corporation 4-B reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above Notice and Agenda of the Regular Scheduled Meeting of the Prairie View Economic Development Corporation 4-B is a true and correct copy of said Notice and said Notice was posted on the entrance to the Prairie View City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted on Monday, September 14, 2020, by 5:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice will also be posted on the City's website at:

https://www.prairieviewtexas.gov/departments/edc_meeting_agendas.php

Dated this the 14th day of September, 2020

By: **Maduforo Eze**

Maduforo Eze, President

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by phoning (936) 857-3711.