

**PRAIRIE VIEW ECONOMIC DEVELOPMENT CORPORATION**

**Notice of Special Board Meeting  
Thursday, September 3, 2020, at 5:00 p.m.  
Victorious Church, Community Room  
21131 Pine Island Road  
Prairie View, Texas 77446**

**In accordance with an order of the Office of the Governor issued March 16, 2020, the Economic Development Corporation of the City of Prairie View will conduct a video conference and telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting will be held on Thursday, September 3, 2020 at 5:00 p.m. The public may watch this meeting live and have the opportunity to comment via audio devices at the following link:**

**Join Zoom Meeting**

**<https://zoom.us/j/98896155038?pwd=bXk2VVhJY1JNaGdWbHhTeXZnVjVdz09>**

**Meeting ID: 988 9615 5038**

**Passcode: 617757**

**One tap mobile**

**+13462487799,,98896155038#,,,,,0#,,617757# US (Houston)**

**+14086380968,,98896155038#,,,,,0#,,617757# US (San Jose)**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

**+1 408 638 0968 US (San Jose)**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 312 626 6799 US (Chicago)**

**+1 646 876 9923 US (New York)**

**+1 301 715 8592 US (Germantown)**

**Meeting ID: 988 9615 5038**

**Passcode: 617757**

**Find your local number: <https://zoom.us/u/aeEmjxZ08u>**

**The public will be permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up two hours before the meeting. A video recording of the meeting will be made and will be posted to the City’s website and available to the public in accordance with the Texas Public Information Act upon written request.**

1. Call to Order
2. Certification of Quorum

3. Invocation

**Citizens Forum**

4. At this time, citizens will be able to speak for a length of time not to exceed five minutes. Thirty minutes total has been allocated for this section. Pursuant to Section 551.042 of the Texas Open Meetings Act, any deliberation of or decisions about the subject of an inquiry not specifically listed on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**Consent Agenda Items**

The Consent Agenda is considered self-explanatory and will be enacted by the Board with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the President or a Board member.

5. Discuss, Consider and Possible Action Approving the minutes of the Regular Board Meeting of July 16, 2020
6. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of July 24, 2020
7. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of August 1, 2020
8. Discuss, Consider and Possible Action Approving the minutes of the Special Board Meeting of August 8, 2020

**Action Items**

9. Discuss, Consider, and Possible Action on framework, categories, and line items for Budget FY20-21 (Brown)
10. Discuss, Consider, and Possible Action regarding amendments to the Prairie View Economic Development Corporation By-Laws
11. Discuss, Consider, and Possible Action regarding board direction whether to contract with the City or hire a Part-Time Administrative Assistant to conduct clerical functions including but not limited to approximate monthly hours, rate of pay, responsibilities and use of office equipment (Williams)
12. Discuss, Consider, and Possible Action Authorizing Director Lampkin to purchase office equipment and approving the reimbursement of said equipment (Lampkin)
13. Discuss, Consider, and Possible Action regarding setting a date for board training to include Open Meetings Act and requirements for projects (Williams)

### **Board/Staff Reports**

14. Pursuant to Texas Government Code Section 551.0415, the Board of Directors, without having provided notice, may make reports about items of community interest if no action is taken and possible action is not discussed regarding the information provided in the report. “Items of community interest” include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee, or other citizen, except that discussions regarding a change in the status of a person’s public office or public employment is not an honorary or salutatory recognition for purposes of the PVEDC; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the PVEDC that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the PVEDC; and, (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda

### **Items for Future Agendas**

15. Any items the directors wish to have placed on the following regular agenda or request for a special meeting

### **ADJOURN**

**Executive Session:** The Prairie View Economic Development Corporation 4-B reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above Notice and Agenda of the Regular Scheduled Meeting of the Prairie View Economic Development Corporation 4-B is a true and correct copy of said Notice and said Notice was posted on the entrance to the Prairie View City Hall, a place convenient and readily accessible to the general public at all times; said Notice was posted on Wednesday, August 31, 2020, by 12:00 p.m., and remained so posted continuously for at least 72 hours preceding the scheduled time for said meeting. The Notice will also be posted on the City's website at:

**[https://www.prairieviewtexas.gov/departments/edc\\_meeting\\_agendas.php](https://www.prairieviewtexas.gov/departments/edc_meeting_agendas.php)**

Dated this the 31st day of August, 2020

By: **Maduforo Eze**  
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Maduforo Eze, President

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting by phoning (936) 857-3711.